

San Juan RC&D Council Board Retreat

February 20, 2008 ❖ 9:00 – 4:00

MINUTES

Call to Order 9:15

Attendees: Dave Sanford, Bob Frye, Roy Horvath, Cindy Dvergsten, Lyle Deremo, Doug Ramsey, Marcy McKeon

Approval of Minutes from Previous Meetings: Dec, 20, 2007. all approved.

Treasurer's Report

◇ Travel vouchers: Cindy Dvergsten ½ day + 100 miles = \$73.00, Lyle Deremo ½ day (2/15/08) + ½ day (2/20/08) = \$49.00, David Sanford ½ day + 200 miles = \$121.50, Roy Horvath ½ day = \$24.50, Bob Frye (2/15/08) ½ day + 130 miles = \$82.35, Bob Frye (2/20/08) ½ day + 130 miles = \$82.35. All approved

◇ Review of Balance Sheet Detail December 2007 and January 2008. balance did not include interest accrued on CDs. 1099s sent out.

Checks #, ACHs dated. Reviewed and filed for audit.

◇ IRS 990 – not filed, may need extension; Roy to meet with Marcy to determine. Roy filed extension online for Secretary of State notice; due mid-May.

Council Business

→ Office Manager – Marcy verbally hired and schedule to be determined.

→ CPA's Review Report – Marcy needs to match Journal Entries for 2007.

→ 2009 Federal Budget - \$0, President eliminated funding. Write letters to Colorado delegates.

→ Colorado League Update – Bob – quorum reached. \$30,000 to be distributed and spent (will discuss at next meeting).

→ Colorado League Meeting, April – in San Luis Valley (Alamosa?). Participation from this council is very important (possible subsidies). Dave working on proposal for \$

→ Western RC&D Annual Conference, Las Cruces, NM – Doug waiting for info packet from conference to be returned. Talks attended: Biomass, forest health, National office budget, insurance. Met Western players. Next year conf. will be in Spearfish, SD. National Conference June 2009 in Albuquerque.

→ Brochure Roy – all approved. Created in Publisher. Doug's name (council members' names too?) should be added, needs a new logo (Durango Herald offers free graphic design for non-profits).

→ Web Page Cindy and Doug – Doug compiled content. Cindy pays a yearly fee of \$9.99 (Front Page) and she hosts several other websites, she will hosting this site until next year, has password and will make changes. Look into free hosting from Brainstorm. Doug will contact IT for programming.

→ Employee Handbook - Leave Policy – how Personal Leave is determined. Roy suggested creating individual Performance Plan (not a contract), will get a copy of State PP from FLC. Expectations need to be defined and will be discussed at next meeting.

→ Electronic File storage and access – Roy found a free and secure “virtual office” (officezilla.com) where agendas, minutes, etc. can be posted. Includes calendar and alerts if posting change.

→ Renewal of Commercial Property & General Liability Insurance Policies Roy – see no saving with quotes, stay with current policies. Roy will pay G.L. policy online. Look into cancelling Auto policy while not being used; check on claims

Project Reports

▶ Animas Watershed Partnership – new sign contract with EcoSphere (Janet); invoice needs to be sent to NMED (Abe); Chester fieldwork moving forward.

▶ Montezuma 4H/FFA Stakeholders Pen Project – lost one grant to Gates Foundation; 3 more outstanding; Enchilada dinner fundraiser March 1st.

▶ Montezuma Climate Action Network – forming Green Network with Empire (power provider); will work under our umbrella and need grant research.

▶ WaterWise Grant Request – need to file grant this year; 5% admin fee

▶ La Boca Center for Sustainability – outreach program for cash donations

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► Ag Expo – March 6-9; sharing booth with Dolores Conservation Dist.; Doug: 6th @12:00, Dave: 7th, Cindy: 8th morning, Roy: 8th afternoon, Lyle 9th: morning. Need brochures, posters, annual report.

RC&D Coordinator's Report – see report

Other Business - none

Next Board Meeting: Apr 17, 2008, 9:00-12:00 at SJRC&D Office

Adjourn

Retreat Workshop

Future Direction of the San Juan RC&D

Growth – Increase sponsorships, expand GPS, increase grant research and management, collaboration with non-profits, fiscal services (umbrella), administration (5% fee).

Specialties / Needs – Define competition=get list of 501c3s by county (Bob); competition for resources with Region 9, Community Foundation, Office of Community Services

Targets – promote/advertise, outreach (ie. Ag Leadership Program)

Leadership – build and strengthen relationships with sponsors

Cindy & Dave – visit Montezuma county, MCAN film

Bob – list of non-profits

Lyle – visit Dolores County

Roy – visit La Plata County commissioners & manager, Durango City Council; Paulette

Church (The Commons) re: possible partnership, virtual office

Cindy – update website; FAQ

Doug - brochure

Sponsorships - increase and expand grants, for profit, watershed/water quality, air quality

New Approach ? – build network

Office Manager

Expectations/strengths –

Meeting minutes to members 7-10 days after meeting

Agendas to members Friday before meeting (last hour of meeting for strategy and

development)

Mail folder

ACH/electronic payment for travel vouchers for members

Interest/skills

SJRCD Board Meeting Minutes (2/20/08)