

San Juan RC&D Council Board Meeting
31 Suttle St, Durango CO 81303
April 26, 2007 ❖ 9:00 – 10:00

MINUTES

Call to Order at 9:02 by Dave Sanford.

Other Attendees: Lyle Deremo, Roy Horvath, Bob Frye, Tom Glover, John Weiss and Priscilla Lukens of SJRC&D, and Doug Ramsey of NRCS.

Approval of Minutes: Bob moved the minutes from the last board meeting and Retreat on Feb. 16, 2007 be approved. Tom seconded, all approved.

Treasurer's Report:

Travel vouchers: Roy moved the following vouchers be approved. Lyle seconded, all approved.

Lyle Deremo (per diem and mileage for today's meeting)	\$102.10
Bob Frye (per diem and mileage for today's meeting)	\$87.50
Tom Glover (per diem and mileage for today's meeting)	\$49.46
Roy Horvath (per diem for today's meeting)	\$24.50
John Weiss (per diem for today's meeting)	\$24.50

Checks written in February and March 2007: Checks #2750-2768, ACHs dated 12/8/06, 2/2/07, 2/16/07, 3/02/07, and 3/16/07; John moved checks & ACHs be approved. Bob seconded, all approved.

Roy completed a random reconcile of checks and deposits from between October, 2006 through January, 2007, and they matched to the penny. He'll submit an ongoing spreadsheet when he's finished.

Balance Sheet Detail for February and March was reviewed.

Dues: Tom moved the \$200 annual dues for both the WRC&DA and Colorado League be approved. Lyle seconded, all approved

Council Business

CPA Audit

Insurance – Our carrier, HUB International, described Employee Fidelity Bonding Insurance as insurance for our Fiscal Agent Liability or to assure the money we have received in our account dedicated to project sub-recipients from office employees' misuse. Their rate is \$400 for our Fiscal Agent Liability balance of \$70,000. The board instructed staff to inquire from local insurance companies, i.e. Martin Agency in Cortez, for a premium of about \$100.

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Forms - The GPS Position Description should include that the position is temporary and without benefits.
Wage Rate Authorization form
Time Sheet forms: Both temporary employees should be identified on one time sheet.
Staff Performance Evaluation form (which includes the exit evaluation):
Schedule a meeting with the temporary employees in the first of July.

All forms were reviewed and approved as edited above and will be included into the Employee Handbook.

Employee Handbook - was reviewed and initialed by each director.

EPA Audit

Discussions continue with the EPA and the USGS regarding complying with the audit recommendations. The Corrective Action Plan, our By-laws revised 2/16/07, our Employee Handbook approved 2/16/07, and a proposed Joint Funding Agreement with San Juan County were forwarded to EPA. We asked EPA if there was a minimum requirement for procurement procedures since our contract is only \$39,000. We asked the USGS for WBE/MBE information to be forward to EPA and whether the USGS and SJRC&D could create and activate a sub-recipient contract before the EPA/SJRC&D contract expired on 9/30/07.

Budget/NRCS funding update

Dave received a reply from Senator Allard in response to six letters he sent to various representatives requesting support for RC&D federal funding. Bob also sent letters but didn't receive any response.

There have been a few articles in the papers about our projects with our name in them. In our work with project applicants, a condition is that they list us as partners in their PR.

Colorado League update

Bob is the Colorado League Secretary and went to Denver for a meeting a couple days in length which was educational. The meeting minutes are attached. Colorado League chair position elections are in June. Bob will run for the same position. A new policy is being enforced: in order for coordinators to get per diem at League state meetings and trainings, they need to bring with them two council members to the event. The next League session is in Colorado Springs, Tuesday and Wednesday, June 26-27, 2007 which will include a ½ day on financial budget and RC&D survival in regards to less federal funding. Dave requests a commitment from councilors a couple weeks prior to the meeting.

League Marketing Planning session Doug went to a strategic planning session sponsored by NRCS which depicted a need for RC&Ds marketing plans. ICA, who conducted the strategic planning workshop, wants to develop a free state RC&Ds marketing plan for use by their employees as training. It's suggested councilors consider attending this meeting that may be scheduled with another RC&D meeting. Our attendance would help train us to develop a SJRC&D marketing plan.

Bob encourages councilors to attend the Colorado League teleconferences.

Area Plan

See Area Plan Contact Worksheet attached for acquiring public input. Doug would like this process wrapped up by September. Doug will be at the meetings with the councilor. With each sponsor, Doug and the councilor will decide whether the meeting will be an interview or a formal meeting.

Logo/Brochure

Tom will pursue who designed the new logo for the City of Mancos. Staff will create brochure. Colorado League logo could be used if we don't come up with our own in time.

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Project Reports

See Project Grant & Donation Summary and Status report attached.

RC&D Coordinator's Report

See Coordinator's Update attached.

Animas River Nutrient Workgroup has hired a project coordinator. Her resume was passed around. She is preparing another grant application to EPA for additional funding for water quality standards in the watershed.

The Vallecito Lake Monitoring group will be sampling again this summer.

Energy Coalition-4CORE assigned Julie Levy as a chairperson. Donations are coming in with our name recognized. Greg Phillips developed a MOU stating donations will come to us and we'll forward them to 4CORE.

Compost bins sales are good after marketing accelerated. New bins will be ordered with San Juan Basin Recycling Association funds. There's a Landfill Operator working with SJBRA. There are new rules regarding tire disposal. If they're cut in half they can be land filled. Tire stores have cutter.

Other Business

Grassroots Visioning Project

Roy distributed a handout called "Economic Vitality Strategy Update 02-05-07", attached.

The Grassroots Visioning Project would provide coordination within several groups in the region, i.e. La Plata County, City of Durango, FLC, Region 9, chambers of Bayfield and Durango, (Durango uncentric), where areas of interest are overlapped and others are not addressed. The goal of the Grassroots Visioning Project is for it to be a forward looking view of about 20 years and address issues today instead of using the current bottom dollar perspective. Primary organizers are Kathy Holt and Kathy Turner. The Grassroots Visioning Project could be a resource for the SJRC&D Area Plan involving retired people with a lot of experience and interest to maintain the current quality of life.

A brief discussion ensued about using the Web to search La Plata County GIS for property ownership, lot locations, and aerial photos of lots on current maps.

The following acronyms are defined:

SASCO = Sustainability Alliance of SW Colorado whose primary focus is environmental but changing to sustainability. SASCO and the Grassroots Visioning Project will coordinate what was called the Operation Healthy Communities Summit.

EV = Economic Vitality,

ES = Environmental Systems,

HC = Healthy Communities,

SS = Sustainable Systems.

Next Board Meeting: June 21, 2007, 9:00-12:00, RC&D Office. Myriem Le Ferrand will provide a synopsis of her Animas Watershed Plan project.

Adjourn 11:20