

# San Juan RC&D Council Board Meeting

June 21, 2007

## MINUTES

**Call to Order:** 9:12 by Dave Sanford.

Other Attendees: Bob Frye, Roy Horvath, Priscilla Lukens of SJRC&D. Doug Ramsey of NRCS.

**Approval of Minutes** from Previous Meeting: April 26, 2007 was moved by Bob, seconded by Roy, all approved.

### **Treasurer's Report:**

Travel vouchers: Bob moved the following vouchers be approved. Roy seconded, all approved.

Bob Frye (per diem and mileage for today's meeting)	\$87.55
Roy Horvath (per diem for today's meeting)	\$24.50

Checks written in April and May 2007: Review was made of April and May Balance Sheet Detail. Checks #2769-2806, and ACHs dated 4/27/07, 5/11/07, and 5/25/07 approval was moved by Bob, and seconded by Roy. All approved.

### **Council Business**

Tom's resignation: letter was circulated. Bob moved we accept the resignation. Roy seconded, all approved.

Contractor's tax exemption: In lieu of a subrecipient contract and a Colorado Dept. of Revenue Tax Certificate, Roy moved we allow contractors to use our tax ID # provided we receive a copy of the receipt for our project records. Bob seconded. All approved.

CPA Audit: inquiry of insurance is still pending.

EPA Audit: Discussion suggested Priscilla ask EPA what else exactly needs to be done for the completion of the audit. If we don't receive their directions we'll invite them to discuss the completion of the audit with the Board. During a discussion of procurement procedures and requests for bid, it was decided if our EPA contractor is a "sole source" we shall provide justification of sole source. Bob suggests we prepare for the files a sole source justification of the USGS for the project that was audited by EPA. Roy seconded. All approve. Bob suggested that USGS does its own hiring and therefore we don't need to do the proof of hiring. For now, since we've asked EPA questions, we'll just leave the completion of the audit in their lap until we hear otherwise with clear directions.

Colorado League: Annual meeting is June 26-27, 2007. See Agenda handed out. Bob will attend. SJRC&D will send a check for his registration. August 2-3, 2007 is a Strategic Plan / Marketing Planning meeting in association with other RC&D business. Roy and Bob will inquire whether they can go.

Annual Plan of Work Review: See Handout. The next year's 2008 Annual Plan will be drafted for the next meeting so it can be approved at the Annual Meeting.

Area Plan: New NRCS guidelines and rules have given us a two year reprieve on the next SJRC&D Area Plan submittal because the previous plan wasn't signed by the State Conservationist until 2006. The new area plan will be due 2011 and will be formatted according to common NRCS format. Our plan is a response to community needs, not a direction for community activities.

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Community Development Fund - Region 9: The Southwest Colorado Community Development Fund project sponsored by the Regional Resource Coordination Committee (RRCC) has been stagnant and Region 9 wants to close it and suggests refunding the contributors' investments. Region 9 suggests SJRC&D receive a \$2,500 refund. Bob moves we accept the refund. Roy seconded, all approved.

Annual Meeting: will be Thursday, Nov 1, 2007, and will have a short business meeting afterward. Roy moved the by-laws be amended to allow the Annual Meeting to be scheduled 60 days after the Fiscal year, to be signed at the next board meeting. Bob seconded, all approved. A new draft of the By-laws needs to be forwarded to directors ASAP so the directors have 30 days before the next meeting to review it.

Civil Rights / EEO: - SJRC&D and the NRCS got a positive audit recently. The NRCS bathrooms need to be remodeled to accommodate handicapped and will be addressed by the NRCS. SJRC&D needs more obvious signs, and to have Civil rights/ EEO on the Board Meeting agendas to assure issues be addressed regularly.

Logo/Brochure: Roy informed Lisa's been working on the brochure. A draft will be distributed via email when complete.

United Way Radiothon: Roy moved we donate two compost bins to the Radiothon to support United Way and present our name to the public. Bob seconded. All approved.

GPS 2007 employee evaluations: The crew is doing a good job. The second computer is helping. Dave and Roy will conduct a mid season evaluation with them on Thursday June 28, 2007 at 7:30-8:00 a.m.

**Project Reports:** See Project Summary & Status Report

New project forms were reviewed for the following proposed projects:

Vallecito Lake Monitoring Project 2007

DTAG 2007

Montezuma 4H/FFA Stakeholders

La Boca Center for Sustainability, see project description & open house invitation handout.

Equipment donated will not be charged an admin fee unless it's sold by La Boca.

Bob moved the above projects be accepted and opened. Roy seconded, all approved. A 5% admin fee will be charged for each.

Close projects: Roy moved the following projects be closed. Bob seconded. All approved.

ARSG CWPF 058 Priority Mine

ARSG WQC 651 Handies Peak

ARSG WQC 404 Red Mtn

ARSG WQC 423 Surface Water Infiltration

DTAG 2005-2006

NRCS 2006

PWRG CWPF 051 Flood Hazards

RideShare

Vallecito Lake Monitoring Project 2001-2006

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Vallecito Mercury: sampling has indicated mercury is in the lake. New equipment has been acquired but arrived damaged. See Coordinator's Update

Animas Watershed Partnership: invoicing coordination between Calathus, the new contractor and SJRC&D has been arduous. See Coordinator's Update.

Four Corners RC&D Association: See Coordinator's Update.

4CORE-Energy Coalition: See Coordinator's Update

2007 GPS: - See Coordinator's Update

### **RC&D Coordinator's Report:**

Role and responsibilities of RC&D Coordinators and council member training will be addressed at Colorado League Annual Meeting.

**Other Business:** None

**Next Board Meeting:** August 23, 2007, 9:00-12:00, SJRC&D Office.

**Adjourn:** 11:50

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Roy Horvath, Secretary

**SJRCD Board Meeting Minutes (6/21/07)**