



Phone: 970.259.3289 x5

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Proposal for Grant Writing Services

The Proposal for Grant Writing Services is required before grant services will be considered by San Juan Resource Conservation & Development Council, Inc. (SJRC&D).

Please read the following notes before starting the Proposal for Grant Writing Services:

SJRC&D's staff is available to help you through this proposal. We are happy to provide technical assistance, explanation, guidance, and feedback to all potential projects during the development of your proposal.

Is the organization/project incorporated within the State of Colorado? Has the organization/project applied for or received IRS recognition under section 510(c)3? If yes, please contact SJRC&D before completing the following proposal.

Please submit only typed proposals. This form can be downloaded from the SJRC&D website at www.sanjuanrcd.org or by request emailed directly to you. *If you need more room for responses, please attach additional pages.*

Proposals can be submitted to SJRC&D via mail to PO Box 2021, Durango, CO 81301, faxed to 970.247.3412 or emailed as an attachment to sjrcd@hotmail.com.

Group/Organization/Project Name:		
Is your Group/Organization/Project currently sponsored by San Juan RC&D?		
Yes	No	
Primary Project Contact Name and Information		
Last Name:	First Name:	Middle Initial:
Address:		
City:	State:	Zip Code:
Email:		
Phone (day):	Phone (cell):	
How did you learn about SJRC&D:		



- b. How has the project director's work-related or volunteer experiences prepared him or her to develop and implement the proposed project?

VI. Financial

- a. What type of grant funding will you be requesting?
- General operating
 - Program support
 - Capital
 - Other
- b. How much funding will you be requesting? \$_____
- c. For requests other than general operating support, describe what funding will be used for.

ATTACHMENTS

1. Budget (including revenue and expenses) and budget narrative (explaining how you arrived at the figures in the budget for each line item) for the first 12 months of the project. Indicate which funds have been secured / committed.
2. Resume of project director.
3. Three letters of support from non-related individuals familiar with the project director's past or present work and/or community activities, such as a letter from a current or previous direct supervisor or a letter from a community agency in support of the project.
4. Brochures or other supporting materials about the project (optional).